

Dicky Birds Nurseries Terms & Conditions and Admissions Policy COVID-19 Period Addendum



COVID-19 Period For purposes of Dicky Birds Pre School Nurseries Ltd Terms & Conditions, 'COVID-19 Period' is defined as starting from 20th March 2020 and is ongoing until our nurseries and After School Club resume usual operations.

During the COVID-19 Period the following addendum to our Terms & Conditions will apply: -

Operations

Our nursery sites will operate for the children of Key Worker and Vulnerable Children only as per government guidelines, subject to staffing and infrastructure availability. Once the COVID-19 Period ends our Nurseries and Breakfast * & After School club will resume their usual operations.

Notice to leave the nursery or reduce days for Key Worker/Vulnerable Children Nursery places during the COVID-19 Period: For Key Worker/Vulnerable children during the COVID-19 Period, a minimum of 2 weeks written notice is required to leave or reduce days at the nursery.

Nursery places for Key Worker/Vulnerable Children after the COVID-19 Period: Unless otherwise confirmed with our Admissions Team, after the COVID-19 Period, Dicky Birds cannot guarantee a continued place for Key Worker/Vulnerable children.

Continued Nursery Places and Terms & Conditions Key Worker/Vulnerable Child after the COVID-19 Period: Should a child be able to continue at a Dicky Birds nursery after the COVID-19 Period, Dicky Birds usual Terms & Conditions will apply.

Children of "Non-Qualifying" families during COVID-19 period: For the purpose of invoicing and fees during the COVID-19 period, we refer to families and their children who have nursery places on or before 20th March 2020 but **who are not** Key Worker or Vulnerable, as "Non-Qualifying" children or families.

Secured places and notice periods for "Non-Qualifying" children during COVID-19 Period: "Non-Qualifying" children's places are secure during and after the COVID-19 period.

Once the COVID-19 Period has ended "Non-Qualifying" children will continue under their usual schedule of days. For a parent/carer wishing to change their child's schedule our normal Terms & Conditions and notice period will apply.

Fee Pause for "Non-Qualifying" families during COVID-19 Period: We will not be issuing invoices from Wednesday 1st April 2020 for "Non-Qualifying families. Dicky Birds Pre School Nurseries Ltd reserves the right to review the Fee Pause on an ongoing basis.

When the COVID-19 Period ends our Nurseries and Breakfast & After School Club will resume usual operations, fees will be charged as per our normal Terms & Conditions.

Non-refundable fees for March 2020: We have already committed to pay our nursery staff in full and all other associated operational costs for the month of March 2020. Therefore we will be unable to offer a refund for the period of closure in March.

Terms & Conditions for "Non-Qualifying" families during COVID-19 period

Other than the Fee Pause our normal Terms & Conditions apply for "Non-Qualifying" families.

Dicky Birds Pre School Nurseries Ltd reserve the right to update our Terms & Conditions at any time and in accordance with government guidelines.

Reviewed	31 March 2020
Updated by	<i>Natali O'Farrell, Administration Manager</i>
Date to be Reviewed	Ongoing